



How to use our NEW Bill of Lading and Shipping Labels

The NEW Sameday Worldwide Domestic Bill of Lading can be used for single or multiple-piece shipments - simply affix one bar code label beside or near the address label on each package in the shipment.

PLEASE PRINT NEATLY ALL INFORMATION IN THE SPACES PROVIDED. IN CAPITAL LETTERS

		1 - 877 - SAMEDAY www.sameday.ca		M A Y/A		BARCODE WITH HUMAN READABLE	
SHIPPER INFORMATION (FROM) / EXPÉDITEUR				SERVICES *			
SAMEDAY ACCOUNT NO./N° DE COMPTE WORLDWIDE		TELEPHONE # / N° DE TÉLÉPHONE		<input type="checkbox"/> 9AM		<input type="checkbox"/> HEATED SERVICE / SERVICE CHAUFFÉ	
FROM/DE		SHIPPER / EXPÉDITEUR		<input type="checkbox"/> AM SERVICE/SERVICE AM		<input type="checkbox"/> APPOINTMENT DELIVERY / LIVRAISON SUR RENDEZ-VOUS	
STREET ADDRESS/ADRESSE		CITY/VILLE		PROV.		<input type="checkbox"/> TAILGATE DELIVERY / LIVRAISON À HAYON HYDRAULIQUE	
POSTAL CODE / POSTAL		POSTAL CODE / POSTAL		<input type="checkbox"/> URGENT LETTER/LETRE URGENTE		<input type="checkbox"/> 2 MAN DELIVERY / LIVRAISON À DEUX HOMMES	
CONSIGNEE INFORMATION (TO) / DESTINATAIRE				SHIPMENT INFORMATION / RENSEIGNEMENTS SUR L'EXPÉDITION			
SAMEDAY ACCOUNT NO./N° DE COMPTE WORLDWIDE		TELEPHONE # / N° DE TÉLÉPHONE		<input type="checkbox"/> DANGEROUS GOODS: MATIÈRES DANGEREUSES:		PIECE(S) / PIÈCES	
TO/À		CONSIGNEE/C		THIS SHIPMENT CONTAINS DANGEROUS GOODS AS SET OUT IN THE ATTACHED SHIPPER'S DECLARATION / CETTE EXPÉDITION CONTIENT DES MATIÈRES DANGEREUSES SELON LA DÉCLARATION DE L'EXPÉDITEUR CI-JOINTE.		WEIGHT / POIDS	
STREET ADDRESS/ADRESSE		STREET ADDRESS REQUIRED/PO BOX NOT ACCEPTABLE/ADRESSE COMPLETE REQUISE/DE C.P. NON ACCEPTABLE		<input type="checkbox"/> LB		<input type="checkbox"/> KG	
CITY/VILLE		PROV.		POSTAL CODE / POSTAL		DIMENSIONS	
POSTAL CODE / POSTAL		POSTAL CODE / POSTAL		<input type="checkbox"/> IN / PO		<input type="checkbox"/> CM	
METHOD OF PAYMENT / MODE DE PAIEMENT				Description / Comments / Commentaires			
<input type="checkbox"/> CASH IN ADVANCE / PAIEMENT COMPTANT		<input type="checkbox"/> THIRD PARTY BILL TO / FACT À UNE TIÈRCE PARTIE		<input type="checkbox"/> SPOT QUOTE NO. / N° DE SUPPLÉMENT		DECLARED VALUE / VALEUR DÉCLARÉ	
NAME OF THIRD PARTY/NOM D'UNE TIÈRCE PARTIE		A/CCT. NO./N° DE COMPTE		\$		\$	
CREDIT CARD / CARTE DE CRÉDIT		<input type="checkbox"/> VISA <input type="checkbox"/> MASTERCARD <input type="checkbox"/> AMEX		EXPIRY DATE/D'EXPIRATION		DECLARED VALUE FOR CARRIAGE / VALEUR DÉCLARÉE DU TRANSPORT	
CREDIT CARD # / N° DE CARTE DE CRÉDIT		SHIPPER / L'EXPÉDITEUR		SHIPPER REF. / RÉFÉRENCE DE L'EXPÉDITEUR		SURCHARGE MAY APPLY / POSSIBILITÉ DE SURCHARGE	
FULL SIGNATURE REQUIRED / SIGNATURE COMPLETE REQUISE		SHIPPER / L'EXPÉDITEUR		UNIT NO./N° D'UNITÉ		PICK-UP DRIVER / CHAUFFEUR DE SAMEDAY	
PRINT/LETRES IMPRIMÉES		SHIPPER / L'EXPÉDITEUR		PICK-UP DATE/DATE DE LA CUEILLETTE		SIGNATURE COMPLETE REQUISE	
THIS BILL OF LADING CONTAINS A CONDITION LIMITING THE CARRIER'S LIABILITY. (SEE CONDITIONS 5 ON BACK OF BILL OF LADING) MAXIMUM LIABILITY IS LIMITED TO \$2.00 PER POUND / \$4.41 PER KILOGRAM COMPUTED ON THE TOTAL WEIGHT OF THE SHIPMENT UNLESS A HIGHER VALUE IS DECLARED ON THE FACE OF THIS BILL OF LADING BY THE SHIPPER.				CE CONNAISSÉMENT CONTIENT UNE CONDITION LIMITANT LA RESPONSABILITÉ DU TRANSPORTEUR (VOIR CONDITION 5 AU VERSO DU CONNAISSÉMENT). LA RESPONSABILITÉ MAXIMUM EST LIMITÉE À 2\$ LA LIVRE OU 4.41\$ PAR KILO BASEÉ SUR LA PESANTEUR TOTALE DE L'EXPÉDITION À MOINS QU'UNE VALEUR SUPPLÉMENTAIRE SOIT DÉCLARÉE PAR L'EXPÉDITEUR DANS LA SECTION DU CONNAISSÉMENT ORIGINAL RÉSERVÉE À CETTE FIN.			

- A - Date of Shipment:** Record the date the shipment is tendered to Sameday Worldwide
- B - Service Option:** Select the service desired by entering an "X" in the appropriate box (choose only one).
- C - Pre-Arranged** - accessorial charges in addition to service options (Choose all that apply).
- D - Dangerous Goods Option** - applicable paperwork must be provided.
- E - Shipper Information:** Enter your Sameday Worldwide account number, your telephone number, company name, street address, city, province and postal code.
- F - Consignee Information:** Enter the consignee's Sameday Worldwide account information (if applicable), telephone number, company name, street address, city, province and postal code (state, zip code/country). Note: PO Box Numbers are not acceptable as a delivery address.
- G - Method of Payment:** Indicate desired billing instructions (freight charges only). Full name, address and account number is required for Third Party Billing.

- H - Description:** Describe the contents of your shipment.
- I/J - Total Pcs/Total Wt:** Pieces and total weight of shipment.
- K - Spot Quote No.** If you do not have a tariff and you called in for a Spot Quote (special rate) for this shipment, enter the reference number here. This number must appear in this area in order to be billed the special rate.
- L - Declared Value:** If additional insurance coverage is desired, enter the requested amount. Value is for insurance purposes only and may not exceed the actual value of the shipment. Please call customer service for values over \$5,000.00.
- M/N - Shipper (Signature):** A signature is requested to acknowledge that all information is correct. Please sign "M" and print "N" your name.
- O - Shipper Reference:** Complete this section if you require an additional reference for shipment identification, IE. Your own Bill of Lading Number, Purchase Order Number etc.

*Certain conditions apply. Please see service guide for more details. Certaines conditions s'appliquent. Pour plus de détails, consultez le guide des services: NIR R-500048-5

SHIPPER COPY / COPIE DE L'EXPÉDITEUR

How to use the Sameday Worldwide Shipping Labels....

Part 3 - Shipping Labels - Remove After Completing Parts A to O:

R - Main Label: Peel away and affix to the first (or only) piece. For single piece shipments, including Urgent Letter and Urgent Pac.

S - Bar Coded Labels: Peel away and affix to additional pieces in shipment.

Each piece in your shipment must have one bar coded label affixed to it beside the address label. If additional bar coded labels are required, advise your Sameday Worldwide driver.

Tips For Applying Bar Codes:

- Bar Coded Labels must be applied to a Flat Surface.
- Never cut a Bar Code label to make it smaller.
- If a Bar Code Label is ripped, or crinkled, apply a new Bar Code Label.
- Never alter the printed number under a Bar Code.
- Do not write on, or mark a Bar Code.

NOTE: Books of Bar Coded Labels will be available for customers who prefer to use their own company Bill of Lading.

		1 - 877 - SAMEDAY www.sameday.ca		M	D/J	Y/A	BARCODE WITH HUMAN READABLE	
		SHIPPER INFORMATION (FROM) / EXPÉDITEUR SAMEDAY ACCOUNT NO./N° DE COMPTE TELEPHONE # / N° DE TÉLÉPHONE		<input type="checkbox"/> PREPAID <input type="checkbox"/> COLLECT	SERVICES * <input type="checkbox"/> 9AM <input type="checkbox"/> AM SERVICE/SERVICE AM <input type="checkbox"/> URGENT LETTER/LETTRE URGENTE <input type="checkbox"/> URGENT PAC/EMBALLAGE URGENT <input type="checkbox"/> PM SERVICE/SERVICE PM <input type="checkbox"/> GROUND/TERRESTRE <input type="checkbox"/> HEATED SERVICE / SERVICE CHAUFFÉ <input type="checkbox"/> APPOINTMENT DELIVERY / LIVRAISON SUR RENDEZ-VOUS <input type="checkbox"/> TAILGATE DELIVERY / LIVRAISON À HAYON HYDRAULIQUE <input type="checkbox"/> 2 MAN DELIVERY / LIVRAISON À DEUX HOMMES <input type="checkbox"/> HOLD FOR PICK-UP / RETENIR POUR CUEILLETTE <input type="checkbox"/> CHECKLE RETURN (MUST BE PREARRANGED) / RETOUR RÉGIMÉ (ARRANGÉ À L'AVANCE)			
SHIPPER INFORMATION (FROM) / EXPÉDITEUR FROM/DE STREET ADDRESS/ADRESSE CITY/VILLE PROV. POSTAL CODE / POSTAL		SHIPPER/EXPÉDITEUR		<input type="checkbox"/> DANGEROUS GOODS: MATIÈRES DANGEREUSES: THIS SHIPMENT CONTAINS DANGEROUS GOODS AS SET OUT IN THE ATTACHED SHIPPER'S DECLARATION / CETTE EXPÉDITION CONTIENT DES MATIÈRES DANGEREUSES SELON LA DÉCLARATION DE L'EXPÉDITEUR CI-JOINTE.		PIECE(S) / PIÈCES WEIGHT / POIDS <input type="checkbox"/> LB <input type="checkbox"/> KG <input type="checkbox"/> IN / PO <input type="checkbox"/> CM	DIMENSIONS L W H L L H	
TOE INFORMATION (TO) / DESTINATAIRE SAMEDAY ACCOUNT NO./N° DE COMPTE TELEPHONE # / N° DE TÉLÉPHONE TO/À STREET ADDRESS/ADRESSE STREET ADDRESS REQUIRED/PO BOX NOT ACCEPTABLE/ADRESSE COMPLETE REQUISSE* DE C.P. NON ACCEPTABLE CITY/VILLE PROV. POSTAL CODE / POSTAL		CONSIGNEE/CONSIGNATAIRE		SHIPMENT INFORMATION / RENSEIGNEMENTS SUR L'EXPÉDITION		TOTAL	TOTAL	
BARCODE Sameday Worldwide HUMAN READABLE NIR R-5000-48-5		BARCODE Sameday Worldwide HUMAN READABLE NIR R-5000-48-5		BARCODE Sameday Worldwide HUMAN READABLE NIR R-5000-48-5		BARCODE Sameday Worldwide HUMAN READABLE NIR R-5000-48-5		
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